

HEALTH IT WORKFORCE CURRICULUM

Class Breakdown with Objectives and Topics

HIT Accelerator Certificate Program

- 1. Class 1 - Program welcome and orientation**
 - Introduction to Healthcare
 - Access
 - Cost
 - Quality

- 2. Class 2 – Health Care Costs, Financing, and Regulation**
 - Documentation
 - Coding/Transcription
 - Revenue Cycle

- 3. Class 3 – The Business of Healthcare**
 - Patient Process
 - Registration/Scheduling
 - Imaging

- 4. Class 4 – The Language of Healthcare**
 - Terminology
 - Sites of Care
 - Care Continuum
 - HIT Careers

- 5. Class 5 – Service Leadership**
 - Help Desk
 - What I need to know to be a good user
 - Patient Experience
 - Patient Satisfaction

- 6. Class 6 – Risk/Legal/Compliance**
 - Security
 - Risk Management

- **HIPAA**
- **Patient Safety**
- **Starks II**
- **JCAHO**
- **CMS**
- **ACO/PHO/CIN**
- **Data Governance**

7. Class 7 – Health Information Management

- **Clinical/CPOE**
- **Financial**
- **Operations/BI**

8. Class 8 – Implementation

- **Project Plans**
- **Training/Simulation**
- **Lifecycle Management**
- **Conversion Versus Archival**

9. Class 9 – IT Operations

- **Data Center**
- **Networking**
- **Downtime Procedures**
- **ITIL**
- **Disaster Recovery**

10. Class 10 – Workflow / Documentation

- **Six Sigma**
- **Value Stream**
- **Lean**
- **Scrum/Agile Development**

11. Class 11 – Population Health Management

- **Interoperability**
- **ACO, CIN, PHO**
- **Meaningful Use**

- **Health Information Exchanges**
- **Movie**

12. Class 12 – Data/Analytics/Strategic Planning

- **Big Data**
- **Analytics**
- **Strategic Planning**

13. Class 13 – Critical Thinking / Communication

- **Soft Skills**
- **Rational/Critical Thinking**
- **Crisis Management**

14. Class 14 – The Future of Healthcare/Change

- **Reception (Board, Sponsors, Dean)**
- **Presentation – Five-Minute Pitch (Ideas)**
- **Certificates**
- **Company Presentations (Sponsors)**
- **National Speaker**